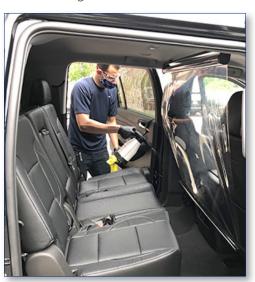
Our Priority: Your Safety

To Our Valued Clients and Associates:

All of us at Commonwealth Worldwide are dedicated to ensuring the continued good health and well-being of our customers and team members during this Coronovirus-19 mitigation period.

We are following local health and public safety regulations along with Center for Disease Control guidelines while adhering to strict sanitation procedures.

- Prior to entering service, all of our companyowned vehicles undergo a two-stage disinfecting and protection process in compliance with CDC practices. This results in an antimicrobial protective coating lasting for months. (Watch short video here)
- Following complete cleaning, washing and detailing of our vehicles inside and out, they are parked outdoors to allow for the sun's UV rays to further disinfect doorhandles, trunk lids, etc.
- The passenger areas of our vehicles are cleaned with disinfectant wipes before and after each trip using CDC recommended cleaning agents.



- We have installed retractable Clearview separators inside of our company-owned vehicles to provide even more protection between our passengers and drivers (pictured).
- We are removing all materials in the rear seating area such as newspapers, magazines and literature that may be prone to germ retention.
- Our Dispatch Department performs and records temperature checks on every driver at the beginning of each shift.
- Our chauffeurs are using personal protective equipment, including face masks and gloves.
- Drivers are also practicing safe personal distancing.
- We recommend that customers handle their own luggage for safety reasons.
- As is our normal practice, we instruct all employees to seek medical care immediately if they feel ill or running a temperature.
- Of course, we do not allow any visibly sick employees to report to work.
- We are encouraging our team members who can work effectively from home to do so, minimizing in-office staffing levels.

As always, we are dedicated to providing you with the utmost level of service and safety possible, including a welcome, sanitary environment. We urge you to take the personal precautions necessary to ensure your continued good health as well!



ANYTHING BUT COMMON

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